

## **SUBJECT: The Manual Payment Allocation Table**

Please contact the Policy Unit if you have any questions regarding these or any other changes at <a href="mailto:DCSS">DCSS POLICYQUESTIONS@azdes.gov</a> or call 602-771-8127

The Policy Unit is pleased to announce the <u>Manual Payment Allocation Table</u> is now located on the PORT. This allocation tool is meant to help provide consistency throughout debts in a case.

The Manual Payment Allocation Table may be found on the PORT in the following location: Appendices>DCSS Document Matrix>DCSS Internal Forms and Checklists>Debt.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

\*Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.